

3 October 2017

Committee	Executive
Date	Wednesday, 11 October 2017
Time of Meeting	2:00 pm
Venue	Committee Room 1

ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND



**for Sara J Freckleton
Borough Solicitor**

Agenda

1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and advise of any substitutions.



Item	Page(s)
3. DECLARATIONS OF INTEREST	
<p>Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.</p>	
4. MINUTES	1 - 11
<p>To approve the Minutes of the meeting held on 30 August 2017.</p>	
5. ITEMS FROM MEMBERS OF THE PUBLIC	
<p>To receive any questions, deputations or petitions submitted under Rule of Procedure 12.</p> <p><i>(The deadline for public participation submissions for this meeting is 5 October 2017).</i></p>	
6. EXECUTIVE COMMITTEE FORWARD PLAN	12 - 16
<p>To consider the Committee's Forward Plan.</p>	
7. PERFORMANCE MANAGEMENT REPORT - QUARTER ONE 2017/18	17 - 53
<p>To receive and respond to the findings of the Overview and Scrutiny Committee's review of the quarter one performance management information.</p>	
8. REVIEW OF TEWKESBURY BOROUGH NEWS	54 - 73
<p>To consider the recommendation of the Overview and Scrutiny Committee following its review of the Tewkesbury Borough News.</p>	
9. LOCAL DEVELOPMENT SCHEME	74 - 80
<p>To adopt the updated Local Development Scheme for Tewkesbury Borough to take effect immediately</p>	
10. TEWKESBURY BOROUGH PLAN WORKING GROUP TERMS OF REFERENCE	81 - 84
<p>To approve an amendment to the Terms of Reference of the Tewkesbury Borough Plan Working Group in terms of membership</p>	
11. FIXED PENALTY POLICY AND FINE LEVELS FOR ENVIRONMENTAL OFFENCES	85 - 99
<p>To approve the recommended fixed penalty fine levels for environmental offences along with the Fixed Penalty Policy for Environmental Offences</p>	

DATE OF NEXT MEETING
WEDNESDAY, 22 NOVEMBER 2017
COUNCILLORS CONSTITUTING COMMITTEE

Councillors: Mrs K J Berry, R A Bird (Vice-Chair), Mrs G F Blackwell, M Dean, R Furolo, Mrs J Greening, Mrs E J MacTiernan, J R Mason and D J Waters (Chair)

Substitution Arrangements

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

Recording of Meetings

Please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chairman will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.